

Comstock Park High School

Office of the Principal
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DANCES

Dances are open to all Comstock Park High School students. Non-students who attend dances must be approved by the administration no later than Thursday prior to the dance. Hosts will be responsible for the actions of their registered guests. Any guest that is 21 years of age or older, will be denied permission to attend the dance. Middle/junior high students are not allowed to attend school dances. For the protection of our students and chaperones, we do not have open dances, parties, etc.

Guidelines

1. All dances will end no later than 11:00 p.m. Students are expected to have transportation immediately following the dance.
2. Students who leave the dance may not return.
3. Students are expected to remain out of their vehicles during the dance.
4. No one will be permitted to enter the dance after 9:00 p.m.
5. All students are required to have a student ID in order to enter the dance.
6. Dances will have a dress code available in the office.

SPONSORING A DANCE

Guidelines: See the assistant principal for further explanation and forms.

At least 2 weeks prior to the dance:

- submit a building use form
- submit name, address and cost of the musical entertainment contracted
- submit list of parent chaperones and teacher chaperones (2 minimum)
- establish set-up committee/clean up committee
- contact all chaperones and remind them of their commitment
- secure wristbands

The night of the dance and after:

- arrive at least 60 minutes early
- make sure there is a cash box at the admission table (*if selling tickets at door*)
- make sure stamps or markers are at the admission table
- at least one adult and two students are needed at the entrance to collect tickets and distribute wristbands
- supervise clean-up committee
- the dance may not start until all chaperones arrive
- two separate people should be present when counting any money involved
- deposit the money in your account through the main office (Principal's Secretary).

Security

If determined necessary by the administration, arrange for two security officers to patrol school grounds from the beginning until the end of the dance. Financial expenses for security are the responsibilities of the sponsors, not the school.